

3/25/2021  
12:32 AMConover Law Offices  
Billable Hours

Page 1

## Selection Criteria

Client.Selection Include: mendoza

Nickname mendoza | 751  
 Full Name Stephen Mendoza  
 Address  
 Phone 1  
 Phone 3  
 In Ref To  
 Fees Arrg.  
 Expense Arrg.  
 Tax Profile  
 Last bill  
 Last charge 3/24/2021  
 Last payment Amount \$0.00

Date ID	User Task	Rate Markup %	Hours DNB Time	Amount DNB Amt	Total
9/12/2019	MS 24300 Meeting Meeting with client, review documents.	450.00	2.00	900.00	Billable
10/3/2019	MS 24301 e-mail client, review documents	450.00	0.50	225.00	Billable
10/8/2019	MS 24302 TC Telephone call with client	450.00	0.33	148.50	Billable
10/9/2019	MS 24303 e-mail E-mail client and review documents, <b>paystubs</b> , time records	450.00	1.25	562.50	Billable
10/10/2019	MS 24331 Revise Revise damages calculation	450.00	1.33	598.50	Billable
10/28/2019	MS 24304 Draft Draft and revise demand letter, email client	450.00	2.25	1,012.50	Billable
11/4/2019	MS 24305 e-mail E-mail client	450.00	0.33	148.50	Billable
11/7/2019	MS 24306 e-mail E-mail client	450.00	0.25	112.50	Billable

3/25/2021  
12:32 AM

Conover Law Offices  
Billable Hours

Page 2

mendoza:Stephen Mendoza (continued)

Date ID	User Task	Rate Markup %	Hours DNB Time	Amount DNB Amt	Total
11/12/2019 24307	MS e-mail E-mail client	450.00	0.33	148.50	Billable
11/21/2019 24308	MS TC Telephone call with client	450.00	0.33	148.50	Billable
12/19/2019 24309	MS Draft Draft and revise complaint, email client	450.00	4.33	1,948.50	Billable
1/15/2020 24310	MS Legal research Legal research on motor carrier exemption, <b>FLSA</b> exemptions, minimum wage, email client	450.00	4.83	2,173.50	Billable
1/20/2020 24312	MS e-mail E-mail client	450.00	0.33	148.50	Billable
1/21/2020 24327	MS Draft Draft and revise damages calculation based on truck log, email client, telephone call with client	450.00	2.75	1,237.50	Billable
1/27/2020 24311	MS Draft Draft and revise complaint, email client, legal research	450.00	3.17	1,426.50	Billable
2/5/2020 24313	MS Draft Draft and revise cover letter, summons, complaint, file, email client	450.00	2.67	1,201.50	Billable
2/11/2020 24314	MS e-mail E-mail process server, client	450.00	0.50	225.00	Billable
2/13/2020 24315	MS e-mail E-mail client and process server	450.00	0.50	225.00	Billable
2/18/2020 24199	BDC Prepare Prepare <b>aff</b> service	450.00	0.33	148.50	Billable

3/25/2021  
12:32 AMConover Law Offices  
Billable Hours

Page 3

mendoza:Stephen Mendoza (continued)

Date ID	User Task	Rate Markup %	Hours DNB Time	Amount DNB Amt	Total
2/18/2020 24316	MS e-mail E-mail client and process server	450.00	0.33	148.50	Billable
2/20/2020 24224	BDC File File affidavit service US sales	450.00	0.25	112.50	Billable
3/13/2020 24317	MS Review Review answer, email client	450.00	0.50	225.00	Billable
4/28/2020 24318	MS TC Telephone call with Bobby Ruiz	450.00	0.67	301.50	Billable
8/12/2020 24319	MS e-mail E-mail defense counsel, draft joint status report	450.00	0.50	225.00	Billable
8/17/2020 24341	MS e-mail E-mail and confer with counsel, revise joint letter.	450.00	0.67	301.50	Billable
8/24/2020 24329	MS Draft Draft and revise FLSA discovery statement	450.00	1.00	450.00	Billable
8/25/2020 24330	MS Draft Draft and revise FLSA discovery statement, email client and counsel, file	450.00	2.50	1,125.00	Billable
8/31/2020 24320	MS Draft Draft and revise and file joint status motion, email client, defense counsel	450.00	2.50	1,125.00	Billable
9/3/2020 24321	MS e-mail E-mail client Ruiz, draft retainer agreement, file consent to join	450.00	1.00	450.00	Billable
9/25/2020 24322	MS e-mail E-mail mediators, research mediators, email defense counsel, client	450.00	1.17	526.50	Billable
10/13/2020 24323	MS e-mail E-mail defense counsel, telephone call with counsel, telephone call with client.	450.00	1.00	450.00	Billable

3/25/2021  
12:32 AMConover Law Offices  
Billable Hours

Page 4

mendoza:Stephen Mendoza (continued)

Date ID	User Task	Rate Markup %	Hours DNB Time	Amount DNB Amt	Total
10/23/2020 24324	MS e-mail E-mail client, mediators	450.00	0.50	225.00	Billable
10/28/2020 24325	MS e-mail email defense counsel, client	450.00	0.33	148.50	Billable
11/6/2020 24326	MS e-mail E-mail mediator	450.00	0.17	76.50	Billable
11/16/2020 24346	MS e-mail E-mail mediation staff, client, telephone conversation with client	450.00	0.83	373.50	Billable
11/18/2020 24328	MS Revise Revise damages calculation	450.00	1.33	598.50	Billable
11/18/2020 24345	MS Conference call Conference call with mediator and counsel	450.00	0.50	225.00	Billable
11/19/2020 24332	MS Draft draft and revise mediation statement, legal research, email client	450.00	6.50	2,925.00	Billable
11/19/2020 24348	MS e-mail E-mail counsel, review discovery responses	450.00	1.00	450.00	Billable
11/20/2020 24335	MS Prep.conf. w/ Prepare for conference with mediator, prepare clients	450.00	2.00	900.00	Billable
11/20/2020 24347	MS TC Telephone call with clients	450.00	0.67	301.50	Billable
11/23/2020 24334	MS Attend Attended mediation, prepped clients	450.00	1.50	675.00	Billable
11/30/2020 24336	MS e-mail E-mail mediator and clients to reschedule mediation.	450.00	0.50	225.00	Billable

3/25/2021  
12:32 AM

Conover Law Offices  
Billable Hours

Page 5

mendoza:Stephen Mendoza (continued)

Date ID	User Task	Rate Markup %	Hours DNB Time	Amount DNB Amt	Total
12/1/2020 24349	MS Review Review and approve letter requesting mediation extension, email counsel	450.00	0.33	148.50	Billable
12/21/2020 24338	MS Prep.conf. w/ Prepare for conference with mediator, prepare clients	450.00	1.00	450.00	Billable
12/22/2020 24337	MS Attend Attended mediation	450.00	5.00	2,250.00	Billable
12/29/2020 24339	MS ConfWith Conference with defense counsel	450.00	0.50	225.00	Billable
1/25/2021 24333	MS Revise revise confidentiality order, email counsel, file	450.00	1.00	450.00	Billable
2/17/2021 24342	MS Draft Draft and revise settlement <span style="color: green;">statement</span> ,. legal research, email clients.	450.00	7.50	3,375.00	Billable
2/19/2021 24343	MS Prep.conf. w/ Prepare for conference with Judge <span style="color: red;">Kuo</span> , prepare clients	450.00	1.50	675.00	Billable
2/21/2021 24350	MS ConfWith Conference with Judge Kuo	450.00	1.00	450.00	Billable
2/22/2021 24344	MS Attend Attended settlement conference	450.00	4.50	2,025.00	Billable
2/22/2021 24351	MS e-mail E-mail Judge <span style="color: red;">Kuo</span> , compile relevant messages from production	450.00	0.75	337.50	Billable
3/1/2021 24340	MS e-mail E-mail counsel and sign consent to proceed with magistrate	450.00	0.33	148.50	Billable
3/1/2021 24352	MS Draft Draft and revise settlement agreement, confession of judgment	450.00	4.83	2,173.50	Billable

3/25/2021  
12:32 AMConover Law Offices  
Billable Hours

Page 6

mendoza:Stephen Mendoza (continued)

Date ID	User Task	Rate Markup %	Hours DNB Time	Amount DNB Amt	Total
3/9/2021 24353	MS e-mail E-mail clients	450.00	0.50	225.00	Billable
3/17/2021 24354	MS e-mail E-mail counsel	450.00	0.33	148.50	Billable
3/22/2021 24356	MS Draft Draft and revise motion to approve settlemnt	450.00	4.00	1,800.00	Billable
3/23/2021 24355	MS e-mail E-mail clients	450.00	0.50	225.00	Billable
3/24/2021 24357	MS Draft Draft and revise motion to approve <b>settlement</b> , email counsel and clients.	450.00	2.00	900.00	Billable
TOTAL	Billable Fees		91.83		\$41,310.00

Date ID	User Expense	Price Markup %	Quantity	Amount	Total
2/5/2020	BDC  Metro Attorney service	400.00	1.000	400.00	Billable
2/20/2020 24225	BDC Outside Serve Metro Attorney service	166.25	1.000	166.25	Billable
2/20/2020 24226	BDC Outside Serve Metro Attorney Service US sales	166.25	1.000	166.25	Billable
TOTAL	Billable Costs				\$566.25

3/25/2021  
12:32 AM

Conover Law Offices  
Billable Hours and  
Costs

Page 7

mendoza:Stephen Mendoza (continued)

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Calculation of Fees and Costs

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	<u>Amount</u>	<u>Total</u>
Fees Bill Arrangement: Slips By billing value on each slip.		
Total of billable time slips	\$41,310.00	
Total of Fees (Time Charges)		\$41,310.00
Costs Bill Arrangement: Slips By billing value on each slip.		
Total of billable expense slips	\$566.25	
Total of Costs (Expense Charges)		\$566.25
Total new charges		<u>\$41,876.25</u>
New Balance Current	\$41,876.25	
Total New Balance		<u><u>\$41,876.25</u></u>